

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**October 11, 2016**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 8:43 PM**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>absent</i>	<i>(Education Committee)</i>

#### **General Counsel**

Judy Shopp, Esquire - *present*

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Dr. Siobhan Leavy, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

### **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition:*

### **Purchase of Items for Student Recognition**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the Purchase of Items for Student Recognition.

Motion: Dean Snyder

Second: Ann Wuertz

Vote: 8-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

## **MOTION ITEMS FOR APPROVAL**

### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented.

Motion: Stuart Deets

Second: Ann Wuertz

Vote: 8-0-0

### **B. AFJROTC Out-of-State Drill Competitions**

**RECOMMENDED MOTION:** That the Board of School Directors approve five (5) out of state trips for the AFJROTC Drill Competitions, as presented. (*Confidential Enclosure*)

Motion: Stuart Deets

Second: James Hills

Vote: 8-0-0

### **C. Purchase of Items for Student Recognition**

**RECOMMENDED MOTION:** That the Board of School Directors approve the purchase of student recognition items, not to exceed \$2,000.

Motion: Ann Wuertz

Second: Stuart Deets

Vote: 8-0-0

### **D. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

#### **1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Russo, Maria, Mathematics Teacher for Coatesville Area Senior High School. Letter Dated: 9/27/2016. Reason: Personal. Effective: 11/25/2016.

b. CATSS

- 1) Hooper, Wendy, Substitute Secretary for the Coatesville Area School District. Letter Dated: 10/3/2016. Reason: Personal. Effective: 10/14/2016.
- 2) Wismer, Tamara, 5.75 Hour Special Education One-on-One Aide for Friendship Elementary School. Letter Dated: 9/27/2016. Reason: Personal. Effective: 10/7/2016.

c. FEDERATION

- 1) Mize, Shawn, 5.5 Hour Lead Worker for South Brandywine Middle School. Effective: 9/19/2016.
- 2) West, Ryan, Labor Pool for Coatesville Area School District. Letter Dated: 10/3/2016. Reason: Personal. Effective: 10/14/2016.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Rutz, Dustin, 7<sup>th</sup> Grade Football Coach for North Brandywine Middle School. Posted: 9/8/2016. Salary: \$2,499.75 (prorated). Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Mentors for the Coatesville Area School District. Salary: \$1,000. If Mentor is assigned to more than one teacher, the salary for mentoring each additional teacher is \$500. SP4: Staff.

**Coatesville Area Senior High School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Atkins, Jon	Acker, Margaret	Math Department
Borda, Anthony	Finn, Lawrence	Special Education
Borda, Anthony	Stem, Sami	Special Education
Eckert, Jason	Carpenter, Dustin	Social Studies
Lewis, Wendy	Martz, Susan	Guidance
Lisney, Mark	Duke, Kerry	Special Education
Lispney, Mark	Lombardo, Christine	Special Education
Stover, Carlene	Costello, Allison	Special Education
Stover, Carlene	Schlosser, Thora	Special Education
Tassoni, Joseph	Nelson, Luke	Social Studies
Trionfetti, Dave	Reinbrecht, Gary	English/TV

**Coatesville Area Intermediate High School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Connelly, Christine	Caiola, Megan	Social Studies
Fidanza, Anianette	McKay, Todd	World Language
Gilbert, Gail	Masciandaro, Victoria	Special Education
Glass, Barbara	Turley, Shawn	Art
Christina Lee	Boggs, Tyrone	Special Education
Sheehan, Patrick	Coletti, Darlene	Business Education
Smiley, Matt	Bowyer, Jeffrey	Math
Smiley, Matt	Gonzalez-Quyana, Ana	Math
Stowell, Sandy	Hineman, Allison	Special Education
Stowell, Sandy	Kontopodias, Kaitlyn	Special Education

**North Brandywine Middle School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Cunningham, Elizabeth	Pumo, Tracey	Special Education
Cunningham, Elizabeth	Schreiber, Stephen	Physical Education

**Scott Middle School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Abgarian, Jill	Monte, Audrey	Reading Specialist Special Education
Milley, Laura	Knightly, Emma-Kate	Language Arts

**South Brandywine Middle School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Battan, Megan	Wesolowski, Paula	Special Education
Battan, Megan	Miller, Dan	Special Education
Marchesani, Stephanie	Connor, Dara	Special Education Math

**Caln Elementary School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Daugherty, Rebecca	Stine, Heather	Elementary Teacher
Masishin, Marissa	Johnston, Meredith	Elementary Teacher
Rainer, Veronica	Pfeiffer, Jennifer	Elementary Teacher
Sebastianelli, Margaret	Yi, James	Elementary Teacher
Sell, MaryAnn	Sturgeon, Kathleen	Elementary Teacher

**Friendship Elementary School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Dougherty, Stefanie	Nichols, Sean	Special Education
Fonde, Trish	Bruno, Tabitha	LTS Elementary
Kelly, Bobbie	Blumberg, Maria	Elementary Teacher

**King's Highway Elementary School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Crunkleton, Kelly	Elphick, Sarah	Elementary Teacher
Ollis, Michele	Kamara, Kara	Learning Support

**Rainbow Elementary School**

<b>Mentor</b>	<b>New Teacher</b>	<b>Subject</b>
Adams, Pat	Miller, Karena	Guidance Counselor
Gushanas, Cathy	Fichter, Emily	Special Education
Quinn, Gwen	Cricks, Danielle	Elementary Teacher
Rusnak, Hillory	Sinead, Meehan	Elementary Teacher
Wise, Bryan	Nagy, Katherina	Elementary Teacher

**1. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Black, Joshua Douglas, Mathematics Teacher for North Brandywine Middle School. Effective: 11/18/2016—12/21/2016.
- 2) DeLorenzo, Sue Ann, Elementary Teacher for Rainbow Elementary School. Effective: 10/12/2016—10/21/2016.
- 3) Kaiser, Amanda, Special Education Teacher for Rainbow Elementary School. Effective: 3/20/2017—6/9/2017.
- 4) Mier, Dustin, 6<sup>th</sup> Grade Science/Social Studies Teacher for North Brandywine Middle School. Effective: 9/19/2016—9/26/2016.
- 5) Tingle-Lewis, Rita, Music Teacher for Coatesville Area Senior High School. Effective: 8/31/2016—9/15/2016.

b. CATSS

- 1) Szymborski, Sherry, Health Assistant for Reeceville Elementary School. Effective: 9/14/2016—12/20/2016.

c. FEDERATION

- 1) Reason, John, Custodian for Friendship Elementary School. Effective: 8/2/2016—10/9/2016.

**2. Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATA

- 1) Roberts, Jessica, move from Wellness and Fitness Teacher for King's Highway Elementary School to Wellness and Fitness Teacher for Coatesville Area Intermediate High School. Effective: 8/29/2016.

b. CATSS

- 1) Boyd, Phalena, move from 5.75 Hour Special Education One-on-One Aide for North Brandywine Middle School to Caln Elementary School. Effective: 9/14/2016.
- 2) Kosek, Heidi, move from 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School to Scott Middle School. Effective: 9/8/2016.

**3. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. CATSS

- 1) Move from 2 Hour Cafeteria/Playground Aide to 2.5 Hour Cafeteria/Playground Aide at Caln Elementary School:

Cathy Almond  
Maxine Baker

Mary Mains  
Carrie Washington

- 2) Kirk, Jean, move from 6.5 Hour Special Education One-on-One Aide for Friendship Elementary School to Library Secretary for South Brandywine Middle School. Posted: 8/10/2016. Effective: 10/3/2016.

**E. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Transfer of:

a. CATA

- 1) Brown de Gerena, Melissa, move from Science Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 2) Cailo, Megan, move from Social Studies Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.

- 3) Carson, Brian, move from Social Studies Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 4) Castaldi, Jason, move from Science Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 5) Colletti, Darlene, move from Business Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 6) Eberly, Robert, move from Physical Education Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 7) Eckert, Jason, move from Social Studies Teacher for Coatesville Area Intermediate High School to Coatesville Area Senior High School. Effective: 8/29/2016.
- 8) Gross, Austin, move from Music Teacher for Coatesville Area Intermediate High School to Coatesville Area High School Campus. Effective: 8/29/2016.
- 9) Haitz, Heather, move from Science Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 10) Herman, Deborah, move from English Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 11) Itescu, Vivette, move from Foreign Language Teacher for Coatesville Area Senior High School to Coatesville Area High School Campus. Effective: 8/29/2016.
- 12) Karcewski, Steve, move from Science Teacher for Coatesville Area Intermediate High School to Coatesville Area Senior High School. Effective: 8/29/2016.
- 13) Krasowski, Cheryl, move from Science Teacher for Coatesville Area Intermediate High School to Coatesville Area Senior High School. Effective: 8/29/2016.
- 14) Levan, Megan, move from Math Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 15) McCarthy, Dennis, move from Social Studies Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 16) Pinnix-Smith, Julie, move from Foreign Language Teacher for Coatesville Area Senior High School to Coatesville Area High School Campus. Effective: 8/29/2016.
- 17) Polk, Erica, move from ESL Teacher for Coatesville Area Senior High School to Coatesville Area High School Campus. Effective: 8/29/2016.
- 18) Sheehan, Patrick, move from Business Teacher for Coatesville Area Intermediate High School to Coatesville Area Senior High School. Effective: 8/29/2016.
- 19) Tingle-Lewis, Rita, move from Music Teacher for Coatesville Area Senior High School to Coatesville Area High School Campus. Effective: 8/29/2016

20) West, Patricia, move from Family and Consumer Science Teacher for Coatesville Area Intermediate High School to Coatesville Area High School Campus. Effective: 8/29/2016.

21) Zietz, Timothy, move from Science Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016.

Motion Items D & E (*Human Resources Report and Addendum*) were ratified under one vote:

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 8-0-0

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

### **ADDITIONAL BOARD MEMBERS' REPORTS**

- Mr. Hills reassured all that the CASD does not hire anyone with a criminal record.
- Mr. Deets requested General Counsel to prepare a statement for the public to understand the PA State Law known as the Sunshine Law that prohibits Board Members to comment on certain matters.
- Per Attorney Shopp, it is the law that public official must abide by and not discuss personnel and/or legal matters that are presented to the Board.
- Per Mr. Snyder, the Community Forum on community policing was deferred for a later date, most likely in December.
- Per Mrs. Wuertz, the Coatesville Step Team will be performing this week at this 2016 P.S.B.A. Conference in Hershey, PA.

### **INFORMATION ITEMS**

### **ADJOURNMENT**

This meeting was adjourned at 8:55 p.m. on a motion by Laurie Knecht.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*